



# At a Glance: Visa for a Study-Related Internship EU

Visa and entry procedure for immigrants from third countries subject to visa obligation. General entitlement requirements (Section 5 of the Residence Act [AufenthG]): passport, proof of financial means, no existing reason for expulsion.

## CHECK THE REQUIREMENTS

Step

1

- Internship confirmation or internship agreement issued by a German institution: internship must correspond to the subject matter of your course of study.
  - Enrolment at a foreign higher education institution or higher education degree obtained no longer than 2 years previously.
  - Secure financial means (e.g. coverage of the cost of living by the institution hosting the internship).
- i** **Please consider:** the requirements of what information an internship agreement must contain are to be respected (Section 16e (1) (2) of the Residence Act [AufenthG]).

## MAKE AN APPOINTMENT AT THE GERMAN EMBASSY

Step

2

- Prepare the required documents: e.g. passport, proof of internship, proof of financial means, visa application form.
- i** **Please consider:** on their websites, the German embassies and consulates provide information about possible waiting times for appointments and any additional documents that may be required.

## APPLY FOR A VISA IN THE COUNTRY OF RESIDENCE

Step

3

- Bring the original documents in their entirety.
  - Pay the visa fees: €75 (in local currency).
- i** **Please consider:** processing times may strongly vary depending on the mission abroad and processing workload. Please find further information on the website of the competent embassy.

## ENTER GERMANY

Step

4

- Issuance of the entry visa to complete a study-related internship in Germany.
  - Book flight / plan journey to Germany.
- i** **Please consider:** in order for an entry visa to be issued, proof of valid health insurance coverage must be presented. After entering Germany, new health insurance must be taken out.

## APPLY FOR RESIDENCE PERMIT IN GERMANY

Step

5

- Register your home address in Germany at the Residents' Registration Office.
  - Book an appointment at the competent foreigners authority.
  - Ask the foreigners authority for a list of the required documents and start the preparation.
  - Apply for a residence permit for a study-related internship (Section 16e of the Residence Act [AufenthG]).
  - Fees may add up to €100 (Sections 45 ff. of the Residence Ordinance [AufenthV]).
- i** **Please consider:** the application for the residence permit must be submitted before the entry visa expires.

This overview is a simplified representation of the visa procedure. The steps described are solely for the purpose of clarifying the application procedure for residence permits. Further details on the visa application procedure and information on important points of contact can be found at [www.make-it-in-germany.com](http://www.make-it-in-germany.com).