

Checklist for nationals of the EU, Switzerland, Liechtenstein, Norway and Iceland interested in vocational training

How do I prepare to enter Germany?

1. Check conditions

- ✓ **For vocational training:** you need a a recognised school-leaving-qualification.
- ✓ Get information on training places in Germany at [EURES](#).
- ✓ If you found a place as a trainee, then start applying.



Take a language course: You need sufficient German language skills for your vocational training.

2. Visa

- ✓ Citizens from the **EU, Switzerland, Liechtenstein, Norway and Iceland** need for the entry to Germany just a **valid passport** or **identity card**.



You don't need a residence permit for your employment in Germany.

3. Entry / Arrival

- ✓ From the first day of your arrival, you need a valid [health care insurance](#). Find out if your health care insurance covers all German health care benefits.

Looking for housing

- ✓ You didn't find a permanent residence? Try to find German shared flats in online portals.
- ✓ Let your local [Welcome Center](#) help you find an accommodation.
- ✓ Our webpage provides tips on [looking for housing](#).

4. Registration of residence

- ✓ A „reporting obligation“ („**Meldepflicht**“) exists in Germany. You have to register within **2 weeks** with the registration office or the “Bürgeramt”.
- ✓ Make a timely appointment at the registration office.
- ✓ Prepare the required documents for the appointment at the registration office:
 - filled and signed form
 - valid passport or identity card
 - lease or a confirmation from your landlord (“**Wohnungsgeberbescheinigung**“)



Keep in mind, that a hotel address is not accepted everywhere.

5. Get settled

- ✓ Make new friends in sports clubs or at public events.
- ✓ More opportunities on how to meet new friends in Germany are available on [Living in Germany](#).

Accommodations for trainees at the beginning

- ✓ Look for furnished apartments for subleasing.

Attachment: important documents at a glance

You probably need the following documents down below. We recommend to bring certified copies or original documents (incl. certified translations) with you.

- **Valid Passport / ID**
- **Credit or debit card**
- **Birth certificate**
- **Training contract**
- **If necessary: Proof of German language skills**
- **School-leaving-qualification**
- **Proof of health insurance**