Checklist for nationals of the EU, Switzerland, Liechtenstein, Norway and Iceland interested in vocational training

How do I prepare to enter Germany?

1. Check conditions

✓ For vocational training: you need a recognised school-leaving-qualification.

✓ Get information on training places in Germany at EURES.

✓ If you found a place as a trainee, then start applying.

2. Visa

✓ Citizens from the EU, Switzerland, Liechtenstein, Norway and Iceland need for the entry to Germany just a valid passport or identity card.

3. Entry / Arrival

✓ From the first day of your arrival, you need a valid health care insurance. Find out if your health care insurance covers all German health care benefits.
Looking for housing

✓ You didn’t find a permanent residence? Try to find German shared flats in online portals.

✓ Let your local Welcome Center help you find an accommodation.

✓ Our webpage provides tips on looking for housing.

4. Registration of residence

✓ A „reporting obligation“ („Meldepflicht“) exists in Germany. You have to register within 2 weeks with the registration office or the “Bürgeramt“.

✓ Make a timely appointment at the registration office.

✓ Prepare the required documents for the appointment at the registration office:
  - filled and signed form
  - valid passport or identity card
  - lease or a confirmation from your landlord („Wohnungsgeberbescheinigung“)

5. Get settled

✓ Make new friends in sports clubs or at public events.

✓ More opportunities on how to meet new friends in Germany are available on Living in Germany.

Accomodations for trainees at the beginning

✓ Look for furnished apartments for subleasing.
Attachment: important documents at a glance

You probably need the following documents down below. We recommend to bring certified copies or original documents (incl. certified translations) with you.

- Valid Passport / ID
- Credit or debit card
- Birth certificate
- Training contract
- If necessary: Proof of German language skills
- School-leaving-qualification
- Proof of health insurance